



United Way Report Envelope

Firm: _____

Contact: _____

Address: _____

Signature: _____

Authorized Company Representative



**United Way of
Southwest Missouri
& Southeast Kansas**

Instructions

- Fill out the form.
- Make a copy of pledge forms for your records.
- Enclose cash, checks and the pledge forms.
- Return completed sealed envelope to United Way or call for pickup.
- Any questions, call the UW office: 417-624-0153 or 620-231-8140

Summary Firm Pledges

PAYROLL MATCHING	BILL ME'S	CHECK ENCLOSED	TOTAL FIRM PLEDGE
\$	\$	\$	\$

Summary Individual Pledges

DONATION TYPE	NUMBER OF DONORS	TOTAL PLEDGES	AMOUNT ENCLOSED	AMOUNT DUE
Cash/Check		\$	\$	\$
Payroll Deduction		\$	\$	\$
Bill Me's		\$	\$	\$
Visa/MasterCard		\$	\$	\$
TOTAL		\$	\$	\$

ENVELOPE TOTAL (Firm and Employee) \$

Please send statements:

Monthly
 Quarterly
 Semi-annually
 Annually
 Do Not Send Statements

Total number of persons employed in organization _____ Total number of FTE _____

FOR UNITED WAY USE ONLY	
GRAND TOTAL	
CASHIERS INITIALS	DATE REC'D
CASH	BD
CHECKS	PDR

United Way of SWMO & SEK
 3510 East 3rd St 117 West 4th St
 Joplin, MO 64801 Pittsburg, KS 66762
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 WWW.UNITEDWAYMOKAN.ORG